

**Pick-up Service – Arrival Week**

Please complete this form and email to isrs@xjtlu.edu.cn as soon as possible and at least 3 days before your arrival time in Shanghai. All sections are mandatory in this form.

Free airport pickup service for new international students **from Shanghai to your student accommodation in Suzhou** is available on **24-26 August 2016 and 13-14 February 2017**. On each day there are 2 allocated times for pickup: **11:30am and 6:30pm**. If you arrive outside of our pickup time/dates, you will need to make your own way to the University.

Airport shuttle bus from Shanghai to Suzhou runs frequently. Details are available online: <http://www.xjtlu.edu.cn/en/about/visit-us>.

XJTLU bears no responsibility for your pickup should the information provided in this form being incorrect or itinerary changed without notifying isrs@xjtlu.edu.cn. Please also inform us if you wish to cancel your booking.

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| Surname:       | Given name(s):       |
| Email:       |
| Flying from (airport, city, and country):       |
| Arrival airport & terminal: [ ]  Shanghai Pudong Airport, terminal 1 [ ]  Shanghai Pudong Airport, terminal 2 [ ]  Shanghai Hongqiao Airport, terminal 1 [ ]  Shanghai Hongqiao Airport, terminal 2 |
| Arrival date (DD/MM/YYYY):       | Flight number:       |
| Arrival time (China time GMT+8):       [ ] am [ ] pm |
| Choose your pickup slot (It takes min. 2 hours to get through the Customs and pick up baggage.):[ ]  11:30am [ ]  6:30pm |
| How many pieces of luggage will you bring:       |