

The Latest Notice on Pandemic Control Updates and FAQs

XJTLU Leading Task Force for Pandemic Prevention and Control
29th April 2022

Dear Colleagues

This Labour Day weekend, we sincerely hope you have a happy holiday and enjoy your mini-break.

There will be no change to staff or campus management policies during the holiday. Please refer to the UC notice issued on April 22nd for details ([Attachment 1](#)).

In the meantime, we would like to answer some questions that have been raised by staff members recently.

Question 1: Will the University arrange the vaccination service for staff who are currently in Suzhou?

At present, a public vaccination service has not resumed in Suzhou. After communication with the local government, the university has been advised to collect the demand for vaccines. For staff (family members included) who are currently in Suzhou and have the vaccination needs, please click on the link [here](#) to complete the survey. If you need to modify the survey, please click on the Intranet link [here](#) to revise the survey you submitted (Survey> Survey of COVID-19 Vaccination Demand for XJTLU Staff). The university will report the results to the local government for assistance with vaccinations. The University has also collected the vaccination needs of students through a separate channel.

Question 2: Can I leave or return to Suzhou during the holiday?

According to the requirements of the Provincial Leading Task Force of COVID-19 Pandemic Prevention and Control, staff still must not leave Suzhou unless absolutely necessary. Meanwhile, they should minimise all unnecessary journeys and avoid gathering at activities such as parties. If a member of staff needs to leave Suzhou for vital reasons, s/he must submit an application via the [Intranet](#) (Online Forms > New Request > HR Services > XJTLU Staff Application for Travel) one week in advance and can only leave after this has been approved. In case of any emergency departure, please contact the pandemic coordinator in your school/department as well as your HR coordinator. Please see [Attachment 2](#) for the list of contacts.

In addition, staff members who are currently in other cities on the Chinese mainland are not allowed to return to Suzhou (except for those who have been living under closed management since their entry to China from overseas) since the city is implementing a series of strict control measures to restrict this.

Question 3: Will the University continue to arrange daily COVID tests during the upcoming holiday?

Yes. For those who are planning to take the COVID tests on campus, an XJTLU passcode, a green Suzhou Health Code and Travel History Code are required. A negative COVID test report received within 24 hours of entering the campus is NOT required.

Question 4: How do I ask for help in case of an emergency during the holiday?

The university will continue its closed management practice during the holiday. Please see [Attachment 3](#) for the list of contacts for regular business as well as emergencies.

Question 5: Suzhou is shown with an asterisk on our Travel History Code, does this affect the control measures within the city?

No. According to the communication between the university and the local authorities, there will be no impact on the current pandemic measures given the circumstances, but please do pay close attention to any subsequent notices from the government.

Question 6: What should I do if I receive any text messages from the local authorities saying that I have not recently taken any mass COVID tests in my neighborhood community?

The authorities have confirmed that if you have attended all mass tests conducted in your neighborhood community, please simply respond to the message by following the instructions or answering the phone call with the details of the tests you have done. No extra attention need be paid to these messages.

Question 7: Do staff need to continue completing the XJTLU Staff Daily Health Report?

Yes. Please continue to complete the XJTLU Staff Daily Health Report. Your support is highly appreciated.

Question 8: If I'm an international staff member in Suzhou, what can I do if I need medical advice not connected to COVID-19, to get medicines or to repeat a prescription?

If international staff have an urgent medical matter that requires immediate medical treatment, then go to Kowloon Hospital. The VIP department opens 8:00 am to 11:30 am, 1:30 pm to 4:30 pm from Monday to Saturday and has English-speaking staff (prior appointment is suggested). To phone a doctor for advice, you can call Sing Health Clinic (0512 6767 1655), and they will arrange for a doctor to phone you back. The doctor you talk to can also arrange for

medicines and repeat prescriptions that you can collect at the Clinic, or, if you are unable to go there, for them to be delivered to you at home.

关于“五一”假期的疫情防控措施与常见问题

各位同事：

“五一”假期将至，提前祝大家节日快乐，美好相随。

假期期间，学校人员与校园管理政策无变化，具体请参考4月22日发出的UC通知（或参见附件1）。

同时，我们希就近期员工关心的问题解答如下：

一、近期学校是否可协调安排在苏员工新冠疫苗的接种？

目前全苏疫苗接种尚未恢复，经与属地政府沟通，学校可先收集接种需求。请在苏有疫苗接种需求的同事（包括家属）点击[链接](#)填写问卷，如须更改问卷请点击[内网问卷模块](#)，选择疫情接种统计表进行修改。学校将统一报属地政府，请求提供接种协助。此外，在苏学生的疫苗接种需求学校已另行收集。

二、假期期间，员工是否可以离开苏州/返回苏州？

根据属地新冠肺炎疫情联防联控指挥部的要求，假期员工非绝对必要，不可离苏，同时应尽量减少一切不必要的流动，不参加聚餐、聚会等聚集性活动。如员工若确有必要原因需要离苏的，须提前1周通过[intranet](#)链接提交申请，获批后方可出行。如遇紧急情况须离苏，请与所属部门/院系防控联络人和人事办防控协调员联系，联络人清单见附件2。

目前在国内其他城市的员工暂不返苏（境外入境且全程封闭式管理的员工除外）。苏州市对国内返苏人员正在实施一系列严格的管控措施。

三、假期期间，学校是否组织每日核酸？

假期期间，学校将正常组织每日核酸，入校参加学校组织的核酸检测，员工仅需持西浦码、绿色苏康码和行程码（仅显示苏州旅居史），无需提供24小时内有效核酸检测阴性证明。

四、假期期间，如有紧急业务如何寻求帮助？

“五一”假期期间，学校将继续实行校园封闭式管理，员工相关业务联系方式和紧急联络人清单请见附件 3。

五、苏州市行程码带星对苏州市内管控有无影响？

根据学校与属地政府的沟通，苏州市行程码带星目前对苏州市内的管控措施无影响，请大家实时关注官方发布的后续信息。

六、如收到苏州区域疫情联防联控指挥部的短信，提醒近期未按要求参加检测核酸，如何操作？

经与疫情防控指挥部确认，如大家确实按时参加了社区的核酸检测，请不用过于担心，按照短信提示进行回复即可，如接到电话，请如实回复。

七、员工是否需要继续完成每日的健康信息填报？

是的。请各位同事继续完成每日健康信息填报，非常感谢大家在这段时间对信息填报工作的支持。

八、如果我是在苏外籍员工，有与新冠肺炎无关的健康问题，需要医生的专业建议、开药物或重复处方，我该怎么做？

如果外籍员工有紧急健康问题需要立即治疗，请前往九龙医院。VIP 部开放时间为周一至周六（上午 8 点至 11 点半，下午 1 点半至 4 点半），提供英语服务（建议提前预约）。如需要远程咨询医生意见，可致电新宁诊所（0512-67671655），他们会安排医生回电，提供问诊、开药或重复处方服务。药物可以在新宁诊所自取或快递寄送。

西交利物浦大学新冠肺炎疫情联防联控指挥部
2022 年 4 月 29 日