

The Latest Notice on Pandemic Control Updates

XJTLU Leading Task Force for Pandemic Prevention and Control
29th May 2022

Dear Colleagues,

We are writing to inform you about the University's pandemic control measures. These measures are implemented in accordance with the latest instructions from the Provincial Pandemic Prevention and Control Leading Task Force and the Department of Education (DoE) of Jiangsu Province, as well as by taking into careful consideration the current pandemic prevention and control situation in Suzhou and nationwide. Please see the details as follows.

Note: The highlighted parts in this notice are the latest updates on pandemic control measures, all control measures take effect from 30th May unless indicated otherwise.

I. Personnel & Campus Management Arrangements

(i) Campus Access Control Measures

As new confirmed COVID-19 cases and asymptomatic cases have been reported in many areas across the country, the following campus control measures are in place. **Any person, under any of the following circumstances, shall not be allowed to enter the campus:**

1. having been to cities with high/medium-risked areas or cities with confirmed COVID-19 cases in the past 14 days as indicated in the travel history code
2. with a yellow or red Health Code
3. sharing common activity track with confirmed cases of COVID-19
4. staff whose co-residents are in any case mentioned as follows: has a yellow or red Jiangsu Health Code, or has a travel history code in which cities are marked with an asterisk, or shares a common activity track with confirmed cases of COVID-19
5. staff whose co-residents are working in any positions relating to freight transportation, large supermarkets, farmers' markets, third-party logistics distribution - which have been indicated by the local government as positions with causes for pandemic-related concern
6. commuting between Shanghai and Suzhou, or between Wuxi and Suzhou
7. commuting between Campus and Kunshan, or between Campus and Taicang
8. with symptoms including fever, dry cough, fatigue, nasal congestion, runny nose, sore throat, loss of smell and taste, conjunctivitis, myalgia and diarrhea.

*Note:

- a) Suzhou refers to the entire administrative area, including Suzhou, Zhangjiagang, Changshu, Taicang, Kunshan and Wujiang.
- b) For circumstances No.3 and No.4, staff who or staff whose co-residents have completed all the control measures required by the residential community could apply for the campus access afterwards.

(ii) Staff-related Measures

- a) The University will not implement the campus-access application measure for staff. Staff members who have actual on-campus working needs, no longer need to submit a campus-access application via Intranet in advance for review and approval. The campus-access application measures for necessary suppliers will remain.

- b) To enter the buildings, staff need to provide a green three-code-in-one XJTLU pass code with a green Suzhou Health Code and a Travel History Code incorporated, and a negative COVID test result within 24 hours of entering the campus.

Note: Accessing for COVID tests arranged by the University ONLY requires the green three-code-in-one XJTLU pass code, while a negative test result within 24 hours is NOT required.

- c) It was strongly suggested that you should back up the necessary materials and bring the equipment (e.g. laptop) back home in case of any inconvenience brought by sudden changes of pandemic requirements.

- d) **Staff who are currently in Suzhou** shall not to leave Suzhou unless absolutely necessary. If you do need to leave Suzhou for important reasons, please obtain the official approval from your line manager in advance and follow the latest and related government. With the approval given, you can make the trip but must not travel to [cities with high/medium-risked areas or cities with confirmed COVID-19 cases in the past 14 days](#).

e) Staff who plan to return to Suzhou:

Staff who are in other domestic cities outside Suzhou can now arrange your trip back to Suzhou/the campus with the following conditions met.

- Colleagues shall hold a green Jiangsu Health QR code, and have not stayed in or travelled to cities with high/medium-risked areas or cities with confirmed COVID-19 cases in the past 14 days, and will be able to avoid

staying at or transferring through the cities with medium/high-risk areas or cities with confirmed COVID-19 cases in the past 14 days on the way back to Suzhou.

- Colleagues shall contact the accommodation apartments or residing communities in advance to check the relevant pandemic prevention and control requirements.
- Colleagues may enter campus on the basis of meeting the nucleic acid test requirement - having negative COVID test results conducted in two consecutive days before the date of 1st entry to the campus. Colleagues need to complete the [Staff COVID Test Reports for Campus Access](#) and upload the negative COVID test results conducted in two consecutive days before the date of entering the campus via Intranet. Colleagues who have been to areas outside Suzhou in the past 14 days shall present the form for accessing the buildings.
- After the 1st entry, the campus access requirements for those colleagues shall be consistent with other colleagues.

f) Please remember to MUST complete the XJTLU Staff Daily Health Report by 12 noon every day. Your support is highly appreciated.

(iii) Management on Campus Service Supporting Personnel and Necessary Personnel

a) Campus Service Personnel (property management and canteen service personnel) does not need to live on campus in temporary accommodation areas and can commute between campus and residential places. Those staff should strictly undertake daily nucleic acid testing and daily health report, and must not leave Suzhou during this period.

b) Necessary Suppliers: Only suppliers supporting necessary services on campus are allowed to enter the campus, and three negative COVID test results conducted in three consecutive days before the date of entering the campus must be provided for every campus entry. Applications for necessary suppliers' access should be made by XJTLU staff on [Intranet](#); after HoD's approval, applicants should send the approved application to CMO@xjtlu.edu.cn. After university's approval, a valid XJTLU Code will be sent to the necessary suppliers subsequently. The suppliers must follow all measures consistent with those that are applied to the staff members.

II. Other Campus Management Arrangements

(i) In principle, large-scale gatherings and activities onsite must not be held at the current stage. The activities are encouraged to be switched to online. Activities with more than 50 participants must not be held.

- (ii) Staff working on campus are encouraged to bring your own meals or use the campus canteen service, and reduce using food delivery from external restaurants. Staff can choose dishes in the Life & Hope Canteen (North Campus) and take them away. Meals are served during 11:30a.m.to 1:30p.m. from Monday to Friday. The menu will not be updated through UC.
- (iii) To facilitate the campus access, the South Gate of the North Campus (Wenjing Road) will be reopened for entry of staff and their vehicles.
- (iv) In order to abide by the local government's strict requirements regarding package delivery, the University is now **ONLY** accepting parcels or letters for business purpose; and those for private purposes will not be accepted. When you receive parcels and mails, please take good personal protection by wearing masks and disposable gloves properly to avoid direct contact of the parcels, and shall implement disinfection measures.

关于疫情防控措施的最新通报

各位同事：

根据省疫情联防联控指挥部和省教育厅最新指示，结合苏州市和全国最新疫情防控形势，现就人员与校园管理等相关事宜作出如下通知：

注：下文高亮部分为最新更新措施，所有措施5月30日生效，除非另有说明。

一、人员管理和校园管控措施

(一) 进校人员管理

因目前全国多地出现新冠病毒确诊病例和无症状病例，现作出如下校园管控措施，凡有以下情形之一者不可入校：

1. 行程码显示，近 14 天曾前往中高风险地区和社会面本土疫情所在设区市旅居史
2. 健康码为黄码或红码
3. 与确诊病例活动轨迹有交集
4. 同住人员的健康码为黄码或红码、行程码中显示星号地区或与确诊病例活动轨迹有交集（任一情况）
5. 同住人员为从事货运、大型商超、农贸市场、第三方配送等重点岗位的人员

6. 苏沪或苏锡两地之间通勤
7. 昆山、太仓通勤人员
8. 出现发热、干咳、乏力、鼻塞、流涕、咽痛、嗅觉味觉减退、结膜炎、肌痛和腹泻等症状

***注：**

1. 苏州大市范围包括苏州、张家港、常熟、太仓、昆山和吴江。
2. 上述 3 和 4 情形中，如果本人或者共同居住人已完成了社区的全部防疫管控要求，则可申请进校。

(二) 员工管控要求

1. 学校取消员工的入校审批制度，计划入校办公的员工，无需提前通过内网提交申请。外部供应商的内网入校审批申请继续保留。

2. 员工进入楼宇需持仅需持三码合一的绿色西浦码（西浦码、绿色苏康码和行程码合并）和 24 小时内有效核酸检测阴性证明。

注：员工入校参加学校组织的核酸检测，仅需持三码合一的绿色西浦码（绿色苏康码和行程码合并），无需提供 24 小时内有效核酸检测阴性证明。

3. 强烈建议大家做好工作材料备份，每天将必要的工作设备（笔记本等）带回住所，以防后续防控措施变化带来工作的不便。

4. **目前在苏员工：**原则上非必要不离苏；如确有特殊需求离苏，请获取直属领导的批准，并遵循属地政府的离苏要求。即使获得批准，也不可前往中高风险地区和社会面本土疫情所在设区市。

5. 员工返苏：

目前苏州以外国内城市的员工，符合以下返苏条件后，可安排返苏/返校。

(1) 苏康码为绿码、过去 14 天内没有中高风险地区和社会面本土疫情所在设区市旅居史，且返苏途中无需在中高风险地区及 14 天内有社会面本土疫情所在设市区停留或换乘。

(2) 请提前与集宿区公寓或居住地所在社区联系，了解返苏后管控措施。

(3) 返苏后，员工首次入校的核酸要求为连续两天的核酸检测阴性证明，入校前须在 Intranet 上填写“员工入校核酸结果报备单”并上传连续两天的核酸证明。近 14 天有苏州市外旅居史的员工入校时须在楼宇入口处出示报备单。

(4) 首次入校后，此类员工后续入校的要求与其他同事一致。

6. 请配合学校做好每日健康日报等工作，感谢各位同事的支持。

（三）后勤保障人员和必要供应商入校管理

1. 后勤保障人员（物业和食堂服务人员）：解除校园集宿管理措施，恢复正常上下班制度，严格落实每日核酸检测和健康监测，一律不可离开苏州市。

2. 必要供应商：仅允许支持校园必要服务的供应商入校，且每次入校必须提供入校前连续三天的核酸检测阴性证明。供应商申请由在校员工通过 [intranet](#) 申请，HOD 审批通过后，由申请人将申请通过凭证发送至 CMO@xjtlu.edu.cn，学校审批通过后，开通对应期限的西浦码，其他要求与员工保持一致。

二、其他校园管控措施

（一）近期原则上不举办线下大规模聚集性活动，鼓励采用线上方式进行，50 人以上线下活动不可举办。

（二）鼓励在校员工自行带餐或使用学校食堂外带服务，在校期间尽量不购买外卖。员工可以进入北校区宏愿食堂进行菜品挑选并打包带走，菜单不再另行通过 UC 更新。供餐时间周一至周五（11:30-13:30）。

（三）为便利校园人员与车辆进出，学校将开放北校区南门（文景路）出入口。

（四）为落实属地严格快递管理的要求，学校目前只接受因公快递和信件，因私快递暂不接收。员工接收快递和信件时，应做好个人防护，正确佩戴口罩和一次性手套，避免直接接触，并做好消毒措施。

西交利物浦大学新冠肺炎疫情联防联控指挥部

2022 年 5 月 29 日