



Authorisation Letter

I, (Name: _____, Student ID number: _____, Date of Birth: _____, Programme of study registered at XJTLU: _____), hereby authorise the following person: name: _____; relationship with me: _____; national ID/Passport: _____, to collect the following documents on my behalf:

Documents Details (please tick the appropriate box (es))

- Degree Certificate of XJTLU
- Graduation Certificate
- Degree Certificate of University of Liverpool
- Academic Transcript

My personal contact details are:

Mobile:

Email:

Signature of the applicant _____ **Date** _____

* Note by the Registry:

A document bearing the student's signature (e.g. copy of National ID or passport) must accompany this form. Photo ID of proxy must be presented at time of collection.