

Frequently Asked Questions: XJTLU 2024 September Intake Masters Applications

Before you apply

1. What is the application deadline for XJTLU Master's programmes (2024 September intake)?

The application deadline for the 2024 September intake is 5pm Beijing Time, 15 June 2024.

2. What are the academic requirements to apply for an XJTLU Master's programme? Are there any specific requirements for applicants' undergraduate backgrounds?

Please refer to the **Entry Requirement** listed for each programme on our website under the "Masters" section here (<https://www.xjtlu.edu.cn/en/admissions/global/entry-requirements>).

3. What are the English language requirements?

Please refer to the **English Language Requirement** on our website under the "Masters" section here (<https://www.xjtlu.edu.cn/en/admissions/global/entry-requirements>).

4. Does XJTLU offer distance or online learning to the master's study?

No online teaching offered. All XJTLU master's programmes require teaching and assessment to be undertaken in residence.

5. What's the difference between the taught Master's (MSc) and the Master of research degree (MRes)?

The difference between the two degrees largely comes down to the length and level of independence you have during your studies and the dissertation project. An MRes degree requires students to undertake extensive research training, while an MSc degree involves a mixture of lectures, seminars and coursework. For more details, please refer to our Master's programmes pages here (<https://www.xjtlu.edu.cn/en/study/masters>).

6. Am I eligible to apply for a part-time Master's programme?

Generally, international students shall apply for the full-time path due to student visa restrictions. If you have a full-time job and your Chinese work visa can cover the duration of

your chosen part-time programme, i.e., 24 months for the IMBA programme, you may apply for the part-time Master's programme.

7. Does XJTLU offer entry scholarship?

XJTLU offers a partial entry scholarship of 20, 30 or 50 percent of the total programme tuition fee for all full-time masters programmes based on academic merit. A full scholarship covering the tuition fee will be considered for a few applicants with outstanding academic merit and research potential for Masters of Research Programmes. Currently, there is no scholarship available for part-time programmes.

8. Can I transfer my previous university's credits into XJTLU Master's programmes?

Currently, we do not recognize any transfer credits.

9. What kind of certificate will I receive after graduation?

Upon successful graduation, you will be awarded the Master's degree certificate issued by the University of Liverpool.

Apply online

1. What should I do if I didn't receive the account activation link after I have created an account for the online application system?

Make sure the email address you used to create your XJTLU Masters application account is valid, and check the spam and trash folders in your mailbox. Alternatively, you can change your web browser to Firefox or Chrome. If you have found your account activation email in your spam folder, please make sure that it appears in your Inbox. This will ensure that any future communication by email will not be lost.

If you have tried all of the above and it still doesn't work, please contact pgadmissions@xjtlu.edu.cn for further assistance.

2. What materials are required for the online application?

- Personal statement
- Full official academic transcripts of your studies with the University's stamps and grading system

- University degree certificate (if received) or Enrolment Status Letter (if you are a graduating student)
- English qualification certificate (IELTS Academic, TOEFL iBT, PTE Academic or equivalent)
- Two letters of academic reference
- A CV
- A copy of your Passport (information page)

Detailed requirements can be found on the website (under "Masters"- "How to apply"- "Before you apply" section here <https://www.xjtlu.edu.cn/en/admissions/global/how-to-apply>) and also in the application system.

3. Am I eligible to apply for CSC scholarships when I apply for XJTLU Masters Programmes?

Unfortunately, we regret to inform you that XJTLU is not on the list of Chinese higher education institutions that accept international students under the Chinese Government Scholarship Schemes (CSC).

We offer XJTLU Masters Entry Scholarships with the value of 20%, 30% or 50% discount on total tuition fee.

4. How can I apply for XJTLU Masters Entry Scholarships?

Please indicate your interest in the application form, download the Masters Scholarship Application Form, and complete and submit the form along with your scholarship supporting documents via the online application system.

For more information on the scholarship application procedure, please visit our website below under the "Masters" section (<https://www.xjtlu.edu.cn/en/admissions/global/fees-and-scholarships>).

5. I have received/will receive a 3-year degree from a university in an English-speaking country, can I be exempted from the English proficiency requirement?

Depends. Please refer to the English language exemption requirements - under the "Masters" section here (<https://www.xjtlu.edu.cn/en/admissions/global/entry-requirements>) to see if you are eligible for an exemption.

6. Do I need to send my official English language test scores now?

You can upload your IELTS academic/TOEFL iBT/PTE academic scores via the online application system if you have already received them at the time of application.

You can also send your official English language test scores to pgadmissions@xjtlu.edu.cn if you receive them after submitting your application.

7. How can I check the status of my application?

To check the status of your application, please log in to the Self-Service Centre of the online application system

(<https://jlu.radiusbycampusgmt.com/ssc/aform/N80x7GaGfB020x671w0s.ssc>).

8. How do I know I have submitted my online application successfully?

Once you submit your online application, you should receive an email confirmation that your application has been received (immediately). Your application status will also be shown as "**Application Submitted**" upon successful submission. If not, please contact pgadmissions@xjtlu.edu.cn for further assistance.

9. How do I make changes to my online application form?

As long as you have NOT submitted your online application, you can always return to make further changes and finalise your application before submission.

If you have already submitted your application, you CANNOT make any changes yourself. If necessary, please contact pgadmissions@xjtlu.edu.cn for further assistance.

10. Can I change my referees if they do not respond?

Please provide your new referees' contact information (including title, workplace, email address and phone number) via email to pgadmissions@xjtlu.edu.cn.

11. How do I add a document to my submitted application?

If you need to provide additional supporting documents after you have submitted your application, please send the documents to pgadmissions@xjtlu.edu.cn (with your application ID, name, and applied programme name).

After you apply

1. When will I receive my application decision?

In general, the review of the application will be completed in 4 to 6 weeks. It may take longer during the peak period.

2. How will I be notified of the decision on my application?

You will be notified by email once the decision is available to be viewed on the online application platform.

3. What is the acceptance rate for applications?

The number of applications accepted varies from year to year and from programme to programme. The application acceptance rate in previous years does not influence the number of applications accepted in the current year, as each application is considered on its own merits.

XJTLU does not guarantee to make an offer to all applicants who have met or are predicted to meet the minimum entry requirements.

4. Will I be interviewed for the programme?

It depends. You may be invited to attend an interview to further evaluate your application for certain programmes. Make sure you attend the interview if you are invited, otherwise your application will not be processed further. Interviews are typically conducted online.

5. What is the waiting list? If I am waitlisted, does that mean I have been accepted?

As the University receives many more applications from highly qualified applicants than there are places available, you may be put on a waiting list for further consideration. If this is the case, you will receive a waiting list notification with detailed information from our admissions office

Note: the waiting list notification does not represent an offer to the programme.

6. Will I get detailed feedback if my application is unsuccessful?

We evaluate each application on its own merits and in comparison with others. Decisions are made after thorough consideration and on a highly competitive basis. If your application is unsuccessful, we do not normally provide specific reasons for our decisions. In cases, all admissions decisions are final.

After you are admitted

1. What is a conditional offer? What is an unconditional offer?

Successful applicants will be issued an offer via the online application system. If you are in the final year of your undergraduate degree study or have not yet obtained a qualified English test result, then you will be issued a conditional offer. For conditional offer holders, you will be given an unconditional offer once you meet the condition(s) stated in the offer letter by sending all required supporting documents to pgadmissions@xjtlu.edu.cn **by the deadline specified on your conditional offer.**

For international applicants holding conditional offers, you are suggested to meet the condition(s) stated in the offer letter by sending all required supporting documents to pgadmissions@xjtlu.edu.cn **before 15 July**, considering student visa applications.

2. What is the deposit? Can it be waived?

Places are limited on our master's programmes, thus, offer holders are required to pay a non-refundable deposit to secure a place (subject to meeting any offer conditions), following instructions on the offer. Your deposit payment also demonstrates your commitment to XJTLU and helps us plan our resources to ensure you have the best possible experience when you arrive at XJTLU.

Only for 100% scholarship awardees, deposits can be waived in that case.

3. What should I do if I get a conditional offer but my English score does not meet the offer condition?

You may consider applying for the Pre-sessional English (PSE) course. Acceptance will be subject to your English test result and the Programme Director's approval. Upon successful completion of the Pre-sessional English (PSE) course, your offer will be changed to "Unconditional" for the English level. For more PSE course requirements and details, please visit here (<https://www.xjtlu.edu.cn/en/study/short-summer-courses-and-languages/presessional-english-programme>).

*Note: A few master's programmes only accept direct entry, and the PSE application will not be considered.

4. What if I failed the Pre-sessional English course? Will it affect my admission?

Yes. In this case, your conditional offer will be deferred to the following year, and you will be given one more chance to take the PSE course or take the English language test to meet the offer condition directly. Admission to your master's programme will ultimately depend on the successful completion of the retaken PSE course or your English language test score.

5. Can I apply for XJTLU onsite English language test (the Password test)?

If you are a conditional offer holder, you can send an email to pgadmissions@xjtlu.edu.cn to apply for taking the onsite Password English language test provided by XJTLU in lieu of an IELTS/TOEFL or its equivalent. The test will take place on the XJTLU campus, and please make sure you are able to attend on the test day.

Detailed test schedule, please refer to the website under the "Masters" section here (<https://www.xjtlu.edu.cn/en/admissions/global/entry-requirements>).

Before the Onsite Registration

1. What do I need to do after receiving the unconditional offer?

<p>Respond your offer & Complete the Acceptance Form</p>	<ul style="list-style-type: none"> • View your Admission Notice by logging into the CRM - Self-Service Centre • Click the Respond button in the upper right corner of the page Admission Notice: • Fill out and submit the acceptance form: Check & confirm your personal information Upload a photo for creating your XJTLU student ID card- Make sure you submit the most appropriate photo. Please refer to the following photo requirements
<p>Pay the Deposit</p>	<ul style="list-style-type: none"> • Pay a non-refundable tuition deposit of RMB 10,000 as instructed in your offer letter by the given deadline • Send a scanned copy of your bank receipt to pgadmissions@xjtlu.edu.cn for confirmation
<p>Apply for a Visa</p>	<ul style="list-style-type: none"> • Receive email notification for preparing your Visa documents after you accept the unconditional offer and pay the deposit • Receive your original Admission Notice <p>Apply for an 'X' visa to the Chinese embassy or consulate in your country with required supporting documents. For more visa issues, please consult with X-Global Office (global@xjtlu.edu.cn).</p>

<p>Activate your XJTLU Student Account</p>	<ul style="list-style-type: none"> • Receive the notice of student account activation via email from XJTLU UIM (UIMAdmin@xjtlu.edu.cn) • Receive your XJTLU username and password after completing the student account activation • Activate your XJTLU student account to access the university systems (XJTLU student email, e-Bridge, Learning Mall, etc.) • Join the online Pre-arrival Course from the end of July 2024
<p>Book Accommodation & an Airport Pick-up Service</p>	<ul style="list-style-type: none"> • Find the accommodation information at https://www.xjtlu.edu.cn/en/admissions/global/accommodation • Send an email to XJTLU Global Office (global@xjtlu.edu.cn) for booking accommodation • Book an Airport Pick-up Service following further notice from XJTLU Global Office (global@xjtlu.edu.cn)
<p>Get ready for Registration & Induction</p>	<ul style="list-style-type: none"> • Complete your online registration on the page of University Registration on e- Bridge (Student Information System) -as soon as possible • Receive an email notification of registration process and induction arrangements including tuition fee payment instructions via your XJTLU email account around mid- August 2024

2. Can I change my programme after receiving an unconditional offer?

No, you cannot. Entry requirements differ among masters programmes. If you are interested in another programme, please submit a separate application and wait for the decision.

3. Can I defer my offer?

Offer deferrals are only applicable to unconditional offer holders who have already paid the deposit. Deferral requests will be considered on a case-by-case basis. If you would like to apply for deferral, please email us at pgadmissions@xjtlu.edu.cn with your application ID, programme and reasons for deferral. The deadline for submitting a deferral request is **Thursday, 15 August 2024**. Late submissions will not be considered. If your deferral request

is approved, you will normally be contacted before the end of March of the following year to confirm your enrolment decision.

Your deposit will be carried over and applied to your deferred offer. You can only defer your offer once.

4. Is the deposit refundable?

The deposit can only be refunded in the following circumstances:

- If the University is unable to provide the academic programme originally applied for, offered and accepted, and you do not want to take up a place on an alternative programme that is offered.
- If you fail to meet one or more academic conditions, subject to the provision of evidence of relevant examination results and/or final transcript.
- If you fail to attain the required English language qualification, subject to the provision of evidence that you have attempted and failed the English language test after the date that your conditional offer was issued.
- If your Visa application is refused or rejected, subject to the provision of evidence that you have applied for and been refused a visa (international applicant only).

For more details of the deposit refund procedure, please refer to the website here- under **"Masters"- "How to apply"- "After you apply"** section (<https://www.xjtlu.edu.cn/en/admissions/global/how-to-apply>).

5. What if I have more questions not covered here?

If you have any additional questions about admissions to XJTLU masters programmes, please contact the Masters Admissions team of XJTLU Graduate School via email at pgadmissions@xjtlu.edu.cn.

For general questions about international study, such as visa application and accommodation, please contact XJTLU Global at global@xjtlu.edu.cn.